

Town Board Meeting Agenda
December 17, 2018
Meeting No. 35

THIS MEETING IS BEING RECORDED



1. ***Roll Call:***
2. ***Pledge of Allegiance:***
3. ***Invocation – Matthew Walter, Council Member***
4. ***Persons Addressing the Town Board (on prefiled or suspended resolutions only):***

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. ***Public Hearings at 7:15 P.M.: None***
6. ***Official Reports:***
7. ***Report of Town Board Committees:***
8. ***Presentation of prefiled resolutions by Town Board Members:***
 1. Coleman/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held December 3, 2018
 2. Coleman/ _____ Approve Audited Claims
 3. Coleman/ _____ Acknowledge Issuance Of Building Permits
 4. Ruffino/ _____ Authorize Agreement Highway Superintendent Re: Expenditure Of 2019 Highway Funds [Highway, Annual Agreement]
 5. Walter/ _____ Confirm Membership Roster Town Line VFD [Town Line VFD]
 6. Coleman/ _____ Request For Qualifications For Supplemental Engineering Services [Purchasing, Services]
 7. Coleman/ _____ Extend Contract For Engineering Services To William Schutt & Associates Engineering & Land Surveying [Purchasing, Services]
 8. Dickman/ _____ Authorize Special Use Permit Greg's Tree Service Mulch Storage (Renewal) [Special Use Permit: Mulch Storage]
 9. Dickman/ _____ Authorize Special Use Permit Greg's Tree Service Contractor's Storage Yard (Renewal) [Special Use Permit: Greg's Tree Service]

10. Dickman/_____ Authorize Special Use Permit Northeast Diversification, Inc. 2 Cadby Industrial Park Contractors Storage Yard 954 Ransom Road (Renewal) [**Special Use Permit: Northeast Diversification, Inc.**]
11. Walter/_____ Authorize Agreement Amendment Erie County Re: Van To Provide Transportation To Senior Citizens [**Senior Citizens**]
12. Walter/_____ Amend Resolution Adopted October 1, 2018 Re: Trade-In Vehicle [**Purchasing, Services**]
13. Dickman/_____ Set Public Hearing Re: Special Use Permit Nicholas DiPalma - Home Occupation 5721 Broadway [**Special Use Permit: Nicholas DiPalma**]
14. Coleman/_____ Authorize Transfers 2018 Budget [**Budget**]
15. Coleman/_____ Authorize Cash Balance Closeout Of Completed Capital Projects Namely: Police/Court Building [**Police/Court Building**] - Also - Accounting Software [**Accounting Software**] – Also – Parks/Rec Veh/Equipment [**Parks/Rec Veh/Equipment**] – Also – Highway Maint. Vehicles [**Highway Maint. Vehicles**] – Also – Keysa Park Skate Park Ph 2 [**Keysa Park Skate Park Ph 2**]
16. Coleman/_____ Appoint Paul Pignataro Part-Time Permanent Recreation Attendant Parks, Recreation & Forestry Department [**Pignataro, Paul**]
17. Walter/_____ Authorize Supervisor To Execute SPCA Agreement Re: Adoption & Euthanasia Services [**Dog Control**]
18. Ruffino/_____ Authorize Commencement Of Soliciting Request For Qualifications & Request for Proposals For Municipal Engineering Services [**Purchasing, Services**]
19. Coleman/_____ Adopt Capital Asset Policy [**Capital Asset Policy**] – Also – Adopt Journal Entry Policy [**Journal Entry Policy**]
20. Coleman/_____ Authorize Agreement Grantmakers Advantage Inc. Re: Grant Writing/Consultant Services For 2019/2020 [**Purchasing, Services**]
21. Coleman/_____ Approve Amended Preliminary Plat Blackstone Court [**Blackstone Court**]
22. Coleman/_____ Authorize Contract For Elevator Inspections & Elevator Testing For Town Hall, Police Department & Lancaster Library To Schindler Elevator Corporation [**Purchasing, Services**]

9. Presentation of Communications By Town Clerk:
(See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

| <u>Procedure</u> |
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| 1. Raise his/her hand and be recognized by the Supervisor. |
| 2. Give his/her name and address to the Town Clerk. |
| 3. Speak directly to the Town Board members, not the audience, using the microphone provided. |
| 4. Speak once for five (5) minutes or less , unless the Town Board grants a speaker an extension of this time limit. |

11. Adjournment:

COMMUNICATIONS & REPORTS

- 773. Jesse Nikonowicz to Town Board –
Request for re-appointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 774. Supervising Code Enforcement Officer to Town Board –
Recommend approval of renewal of Special Use Permit for Northeast Diversification, Inc., 2 Cadby Industrial Park. Disposition =**
- 775. Supervising Code Enforcement Officer to Town Board –
Recommend approval of renewal of Special Use Permit for PM Peppermint Inc., 31 Peppermint Road. Disposition =**
- 776. Steve Hoffman to Town Board –
Request for re-appointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 777. Kenneth O'Brien to Supervisor and Town Board –
Request for reappointment to the Lancaster Industrial Development Agency Board. Disposition =**
- 778. Dog Control Officer to Town Board –
Dog report for November 2018. Disposition =**
- 779. Code Enforcement Officer to Drainage & Storm Sewer Committee –
MS4 Report for November 2018. Disposition =**
- 780. Patrol Captain Laurienzo to Supervisor –
Request for resolution authorizing the purchase of one new and unused 2019 Chevrolet Tahoe 4WD from Joe Basil Chevrolet, 5111 Transit Rd., Depew, NY. Disposition =**
- 781. Patrol Captain Laurienzo to Supervisor –
Request for resolution modifying resolution approved October 1, 2018, changing the trade-in vehicle. Disposition =**
- 782. The Farm in Clarksburg, LLC to Town Clerk –
30-Day Advanced Notice regarding application for On-Premises Alcoholic Beverage License. Disposition =**
- 783. Highway Superintendent to Town Board –
Annual Agreement to Spend Highway Funds. Disposition =**
- 784. Town Clerk to Town Board –
Town Clerk Monthly Report for November 2018. Disposition =**
- 785. Code Enforcement Officer to Town Board –
Recommend approval of Home Occupation Special Use Permit for 5721 Broadway; conditions noted. Disposition =**
- 786. Town Line Volunteer Fire Department, Inc. to Town Clerk –
Change in roster. Disposition =**
- 787. Town Engineer to Planning Board Chairman –
Recommend approval of 2-Lot Subdivision, 5113 William St., Proj. #1832. Disposition =**
- 788. Jeffery D. Palumbo, Barclay Damon to Town Clerk –
Request for ZBA Application submitted on September 20, 2018, regarding 5354 Genesee Street be withdrawn. Disposition =**
- 789. Planning Board Chairman to Supervisor and Town Clerk –
Notice that Melvin Szymanski will not be seeking another term as member of the Planning Board. Disposition =**

790. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Water Authority regarding Multi-family Development, 5153 Transit Road, Proj. #1810. Disposition =
791. Town Attorney to Town Board and Planning Board –
SEQR response from Erie County Dept. of Environment and Planning regarding Local Laws 5, 7 & 8 of the year 2018, Town-wide. Disposition =
792. Town Clerk to Jamie Hypnarowski, President Buffalo Crushed Stone –
Transmittal of Special Use Permit for 2019 to excavate sand, gravel and stone aggregates. Disposition =
793. Jill Monacelli to Town Clerk –
Request for reappointment to the Town of Lancaster Zoning Board of Appeals for 2019. Disposition =
794. David Visone to Town Clerk –
Request for reappointment to Lancaster Industrial Development Agency for 2019. Disposition =
795. Leo Wheeler to Supervisor –
Comments and concerns regarding oversized trucks speeding on Pleasantview Drive. Disposition =
796. Park Crew Chief to Town Board –
Request for resolution allowing Park Crew Chief to attend the New York State Association of Towns training school and annual meeting February 17-20, 2019. Disposition =
797. Town Clerk to Town Board –
Application for Commercial Special Use Permit for Perry Newton, 5767 Genesee Street for review and determination. Disposition =
798. Park Crew Chief to Supervisor and Town Board –
Request for Paul Pignataro to be appointed to the position of part-time permanent employee in the Parks, Recreation & Forestry Department for the fall/winter of 2018-2019 effective December 3, 2018. Disposition =
799. Town Clerk to Operations Supervisor, Allied Waste Services of NA, LLC --
Transmittal of license decals and copy of Exhibit "B" for 2019 Solid Waste Collection License. Disposition =
800. Town Attorney to Town Board and Planning Board –
SEQR response from NYSDEC regarding Multifamily Development, 5153 Transit Road, Proj.#1810. Disposition =
801. Town Attorney to NSDEC, Erie County DPW, Erie County DEP, Erie County Health Dept., Erie County Water Authority, Division of Sewerage Management and US Army Corp of Engineers –
Request for lead agency designation regarding Preliminary Plat review for 2-Lot Subdivision, 5113 William Street, Proj. #1832. Disposition =
802. Park Crew Chief to Town Board –
Request for resolution to enter into a maintenance agreement with Schindler Elevator Corp., 80 Curtwright Dr., Suite 3, Williamsville, NY for the maintenance of the elevators at Lancaster Library and Town Hall. Disposition =
803. Erie County Board of Health to Town Clerk –
Notice of Public Hearing concerning revisions to the Erie County Sanitary Code Article IX Housing Hygiene and property maintenance on Tuesday, Jan. 15, 2019. Disposition =
804. Town Engineer to Town Board –
Comments regarding revised drawings for Apple Rubber Products, Inc., 204 Cemetery Rd. Disposition =

- 805. Town Engineer to Town Board –
Comments regarding response letter from Linguine’s Restaurant,
5354 Genesee Street. Disposition =**
- 806. Town Clerk to Town Board –
Summaries of taxes collected, a consolidated report of the 2018-2019 school tax
collection and tax warrants for five school districts. Disposition =**
- 807. Town Attorney to Town Board and Planning Board –
SEQR responses from Erie County Division of Sewerage Management and
Erie County Dept. of Environment and Planning regarding Multifamily
Development, 5153 Transit Road, Proj. #1810. Disposition =**